Robina State School operates a structured after school pickup procedure managed by two staff members. One staff member supervises students waiting inside the school at the front gate while the other staff member is positioned on the footpath at the entrance to the carpark on Killarney Avenue.

**Vehicles collecting students wait in the designated area on Killarney Avenue. The driver must remain in the vehicle between 2:30 and 3:30pm.**

The staff member at the Killarney Avenue carpark entrance obtains the required student’s name from the driver and radios to the staff member at the front gate. The vehicle moves up to the designated Loading Zone on Killarney Avenue to collect the child.

The name of the required students is announced over the PA and the student proceeds to the designated Loading Zone on Killarney Avenue. Students using the Zebra Crossings, in front of the main school entrance and the exit from the Killarney Avenue carpark.

The practice of cars waiting in line in the Killarney Avenue carpark is illegal. **THERE IS NO ENTRY TO THE KILLARNEY AVENUE CARPARK BETWEEN 2:30 AND 3:30PM.** The Killarney Avenue carpark usage is subjected to the City of Gold Coast Council Parking Regulations and the Queensland Traffic Act. Breaches are managed by the City of Gold Coast Council Parking Inspectors and Queensland Police.

In the morning students should not be dropped off in the Killarney Avenue carpark. Vehicles should pull into a parking bay to allow a student to get out. Drivers should use the Loading Zone on Killarney Avenue in the morning if they are wanting to remain in their vehicle when they drop a child off.

Robina State School operates the student drop off and pick up procedure to ensure the safety of all students. Parents and all vehicle drivers are asked to respect the safety of students and follow the procedures as outlined. Robina State School families are asked to make relatives or friends aware of the procedure if they are picking up their children.