



BYOD Participation Agreement

All students using devices to support their learning at Robina State School are required to comply with the following expectations and responsibilities regarding their use.

During Lessons - Your device is a teaching and learning tool. To make the most of learning time the following routines for the use of your device have been developed.

1. I will ensure the required programs/applications are installed on my device.
2. I will ensure that I am only using programs/applications as directed by teachers.
3. I will ensure my applications/programs are always organised as instructed by the teacher.
4. I will only use the iPad to support my school learning program whilst at Robina State School.
5. I understand my teachers are permitted to perform checks to monitor that I do not have inappropriate or offensive content on my iPad.
6. I understand there will be **consequences** for inappropriate use including, removal of and loss of the privilege of using the iPad, and alternative learning materials will be provided.
7. I am responsible to ensure my iPad is backed up.
8. I will not change the name (settings) or wallpaper on the iPad.

Communicating with others - Your device will be an invaluable tool for connecting you to vital information and for working collaboratively with your peers.

1. I will ensure "iMessage" and any other messaging services are turned off when I am at school and connected to the school network.
2. I will keep my personal passwords secure and not share it with anyone else.
3. I will not attempt to use anyone else's password or login details.
4. I will inform my teacher immediately if I receive a message that is inappropriate or makes me feel uncomfortable.
5. I will not reveal or access personal apple ID or other information including names, addresses, photographs, credit card or bank details or telephone numbers of myself or others at school or store it on my iPad.
6. I will only use my school email account for mail related to my learning and I will not use any personal email addresses at school.
7. I will only use "AirDrop" when instructed by a teacher.

Use in and around school - As learners, we must ensure we are ready and prepared to learn, and that we know when it is appropriate to use our device.

1. I will ensure all restricted apps are offloaded before the beginning of each school day.
2. I will ensure the iPad is charged at the beginning of each school day.
3. I will not take photos or videos in the school without permission from my teacher.
4. I will ensure an appropriate named protective case is always used for my device.
5. I will leave the iPad charger at home unless directed to bring it to school under special circumstances.
6. I will take full responsibility for the care of the iPad while in use at school.
7. I will ensure the iPad is kept in its protective case in my school bag on my trip to/from school and before and after school and I will not leave my bag unattended during these times.
8. I understand that the same rules apply if I am at Outside School Hours Care.
9. I will immediately report any accidents or breakages to my parents and teachers and I understand that any repair or replacement costs will be the responsibility of parents.

Safety and Security - The safety of students when students are working with ICT is a high priority.

1. I will not connect to a mobile data network connection via a SIM card or phone.
2. I am responsible for the security and use of the iPad while at Robina State School. All iPads will be stored and locked inside classrooms during lunch and play breaks.
3. I will not take the iPad out of the classroom during school hours without teacher supervision or access my iPad before or after school.
4. To maintain network security the use of VPNs is strictly forbidden. VPNs are often disguised as free services, but they work on the basis that if they monitor your browsing and other sensitive activities like your online banking for example, then they can store or sell your personal details.
5. I will use the iPad lawfully and in accordance with the *Robina State School Student Code of Conduct* regarding **ethical use** of equipment, technology, use of legal software, use of the Internet including downloading of unauthorised or inappropriate software, images or music.



I understand if the above expectations and responsibilities are not met, I may lose my privilege to use an iPad at Robina State School for such time, determined by the school.

Some examples of such consequences are:

1. If a student is using his/her iPad in an unsupervised environment, ie before or after school, they will receive one warning and then the device will be removed to the office for a period of time, and alternative learning materials will be provided.
2. Failure to use the device according to the participation agreement, or the teacher direction will result in the device being removed to the office for a period of time, and alternative learning materials will be provided.

Parents and Guardians

When at home, the school encourages parents to actively supervise and monitor their child's use and access to online devices.

I have discussed the expectations and responsibilities for iPad use at Robina State School and believe my child _____ is able to meet these.

Name of Student: _____

Student Signature: _____

Name of Parent/Guardian: _____

Parent/Guardian Signature: _____

Class: _____

Date: _____

Authorised at Robina State School by:

Principal Name: _____

Principal Signature: _____

Date: _____